

# *Arizona State Board of Nursing*

Doug Ducey  
Governor

Joey Ridenour  
Executive Director



## **Education Committee Meeting Minutes**

The Education Committee of the Arizona State Board of Nursing convened at 9:30am, Friday, August 4<sup>th</sup>, 2017, in the Board of Nursing Board Room, 4747 N. 7<sup>th</sup> Street, Suite 200, Phoenix, Arizona, with Shawn Harrell, RN, MS, Chair, presiding.

### **COMMITTEE MEMBERS PRESENT:**

M. Shawn Harrell, RN, MS, Chair/ Board Member  
Nancy Baumhover, PhD, RN, CCRN-K, CNE, Member  
Vicki Bradshaw, EdD, MSN, RN, Member  
Dawna Cato, RN, PhD, Member  
Nick DeFalco, RN, MSN, Member  
Joseph Gaw, EdD, MSN, RN, Member  
Gloria Hager, RN, MS, Member  
Olivia J. Holt, MSN-Ed, RN, Member  
Carolyn McCormies, RN, MSN, FNP-BC, Member  
Tammy Nelson, MSN, BSN, RN, Member  
Margi Schultz, PhD, RN, CNE, PLNC, Member  
Lonnie Wederski, PhD, MSN, MBA, RN, Member

### **COMMITTEE MEMBERS ABSENT:**

Tina Berry, PhD, MBA, HCM, RN, Member  
Debra McGinty, RN, PhD, Member

### **BOARD STAFF PRESENT:**

Kathy Malloch, PhD, MBA, RN, FAAN, Assoc. Director/Education & Evidenced Based Regulation  
Joey Ridenour, Executive Director  
Cindy George, RN, BSN, Education Consultant  
Mary Killeen, PhD., RN, Education Consultant  
Amy Steinbinder PhD, RN, NE-BC, Education Program Administrator  
Lyn Ledbetter, Administrative Assistant II

### **GUESTS PRESENT:**

On File in Board Office

## 1) Call to Order

The meeting was called to order at 9:30am, Friday, August 4th, 2017.

The following Committee members were present: Harrell, Baumhover, Bradshaw, Cato, DeFalco, Gaw, Hager, Holt, McCormies, Nelson, Schultz, Wederski

Harrell presided.

## 2) Introduction/Welcome

Harrell welcomed members of the audience, initiated introduction, and stated the goal of the Education Committee.

## 3) Applications for Proposal Approval

### a. Brigham Young University Idaho BSN Proposal Application (Discussion/ Decision)

**Present:** Brent Williams from BYU presented information and answered questions from the committee regarding the proposal application submitted.

**Review:** Education Committee members reviewed the proposal application from BYU Idaho.

**Motion:** To make a recommendation to the Board for approval of the proposal application.

**Vote:** 1<sup>st</sup> McCormies 2<sup>nd</sup> Cato; All present agreed

**Follow-up:** Place on September 2017 Board Agenda

## 4) Applications for Provisional/Full Approval/Renewal

### a. Creighton University Provisional Application (Discussion/ Decision)

**Present:** The following were present and answered questions from committee members:

Michelle Gilman, Director Learning Institute (Dignity Saint Joseph's Hospital); Patty White, President and CEO (Saint Joseph's Hospital and Medical Center); Robin Sapherd, CNO (Dignity Saint Joseph's Hospital); Catherine Toderro, Dean (Creighton University); Mary Kunes-Connell, Associate Dean of Academics, Assessment, and Accreditation (Creighton University); Julie Manz, Chair of the College of Nursing's Undergraduate Program (Creighton University)

**Review:** The Education Committee reviewed the provisional application from the Creighton University BSN Application. Several committee members commended the staff at Creighton for the organization of the self-study and other documents presented to the Board.

**Motion:** To make a recommendation to the Board for Provisional approval.

**Vote:** 1st Killeen 2nd McCormies – All in Favor

**Follow-up:** Place on September 2017 Board Agenda

## 5) Applications for Program Change

### a. Carrington College RN Program Change Application (Discussion/ Decision)

**Present:** Debra McDonald Davis, Dean; Jim Murphy, VP of Operations; and Ryan McMillian, Regional Director of Operations were present and answered questions from the committee members regarding the program change.

**Review:** The Education Committee reviewed the program change application from Carrington College RN Program.

**Motion:** To recommend the Board approve the application for program change submitted by Carrington College.

**Vote:** 1st McCormies 2nd Nelson; All present agreed

**Follow-up:** Place on September 2017 Board Agenda

**b. Grand Canyon University RN Program Change Application (Discussion/ Decision)**

**Present:** Dr. Lisa Smith, Dean was present and answered questions regarding the program change application that will institute a change in curriculum. Board staff will send out the program change received from GCU on 8/3/17 to committee members.

**Review:** Committee members will review the program change and provide feedback at a special EC meeting to be held on 8/18/2017 2pm.

**Motion:** To direct board staff to schedule meeting on 8/18/17 at 2pm

**Motion:** To direct Board staff to add review of the Time Frames for Submission Policy re: special meetings including exceptions/ deviation from policy

**Vote:** 1st Harrell 2nd McCormies; All present agreed

**Follow-up:** NONE, Change does not require Board Approval

***11:40 Break for Lunch***

**12:31 Harrell called the meeting back to order**

**6) Strategic Planning Update / Committee Goals**

**a. Update Website Related to Education Programs and Services (Discussion)**

Ledbetter updated the education committee on the changes made to the website. Committee members will provide feedback to Ledbetter on changes.

**b. AZBN Rules/ Statutes Review RN/LPN Programs (Discussion)**

Malloch and Ronda Doolen provided an update on the proposed rule changes to Article 2 of the Nurse Practice Act rules.

**Motion:** Recommendation for approval to the board to for the revision of the NPA rules and statutes specifically for Article 2 and R-4-19-309

**Vote:** 1st McCormies 2nd Schultz

**Follow-up:** Place on September 2017 Board Agenda

**c. AZBN Rules / Statutes Review- Nursing Assistant Programs (Discussion)**

George stated there will be a meeting next week and hope to have the rules ready by the end of next week.

**d. Identify Content for What Nurses Should Learn About the Board of Nursing (Discussion)**

Information forwarded to Judy Bontrager to include in Frequently Asked Questions on website (FAQs).

**e. Review and Revise Annual Report Format/ Content (Discussion)**

Will meet next week for 4 hours. The group has been pulling together information that the accreditors need and align it with what the Board needs. Does it give a picture of the state of Arizona? Employment? New accrediting body, CNEA (new accreditor) Mirrors ACEN a little bit. Allows programs to be creative.

**f. Review Site Visit Content and Processes (Discussion)**

Committee members discussed what has been reviewed- Documents have been gone thru – crossing the AZBN and ACEN worksheets. Standards from ACEN closely mirror AZBN. Is it efficient to send Board with ACEN/CCNE for two-three days? Creating efficiency with work sheet. Content is very consistent. What is under the purview of the Board- Maybe visit after ACEN visits and a report is supplied. Peer review to improve for quality improvement.

**g. Review Program Application Content and Approval Process (Discussion)**

Killeen and Harrell reviewed updates needed to the proposal application with the committee members.

**Follow-up:** Ledbetter will check on Citrix File Share option for electronic transmission of applications

**h. Develop Regulatory Research Agenda for Nursing Regulation (Discussion)**

Research agenda completed at prior meeting. Information will be posted on website.

**7) Information/Policy**

**a. NCLEX Member Board Manual Update (Discussion)**

Malloch updated the committee on the recent Board Manual Update.

**b. Advisory Opinion- Preceptorship For Students In A Professional Nursing Program (Discussion)**

Cato and Malloch discussed / reviewed this AO – this replaces the old AO on Preceptorship. BSN Students will learn skills from RNs (ADNs) needs clarification in who can precept BSN students. Cato will take it back for further review and wording to clarify skill level.

**c. Advisory Opinion- Distance Education (Discussion)**

Malloch discussed the AO and the discrepancies with the rules. Cato and Steinbinder will review and bring back to EC.

**d. Arizona Regulatory Journal Article (Discussion)**

Malloch will write an article for the Arizona Regulatory Journal Article reflecting the work of the sub-committees.

## 8) Standing Agenda Items

### a. CNA/LNA Updates (Discussion)

George updated the committee on the recent activities of CNA/LNA world. Working with Department of Education; AZ Healthcare Association; Out of the box thinking for educating rural locations.

### b. Questions/New Ideas/Innovations (Discussion)

Gaw advised the committee about the Mobile Nursing Classroom that will bring classroom to rural locations.

### c. Approval of Minutes- April 2017 (Discussion/ Decision)

**Review:** Committee members reviewed the Education Committee meeting minutes from April 7<sup>th</sup>, 2017. No changes were requested.

**Motion:** To approve minutes from the April 7th, 2017 Committee meeting

**Vote:** 1st McCormies; 2nd Cato

**Follow-up:** Place on September 2017 Board Agenda

## 9) Debriefing on Today's Meeting:

Harrell, Holt

- Executive Summary vs huge packets
- Characteristics of an effective self-study
- Hyperlinks in the worksheet to the document
- Make sure the facilitation of the meeting is convenient for the public
- Holt advised of some events that are coming up for AZ Nurses: The AzNA nurse educator group, NLN, and the AzLN, will be having an education collaborative on Friday, October 20th from 7:30 to 1:00 followed by the Education Practice Collaborative. The AzLN has started a mentoring program for new nurse educators. Holt would like to see this include a mentor program for new nursing directors. Holt wanted to make sure that anyone who wanted a mentor (director or nurse educator) would have one and that anyone who wanted to be a mentor could volunteer as well and could contact Holt if interested.
- Cato provided information regarding the Education Practice Collaborative (EPC) - originally developed under the Arizona Action Coalition has now moved under the Arizona Nurses Foundation. Cato advised the committee about the disbandment of the Arizona Action Coalition - each taskforce is being absorbed by entities that align with the respective taskforce goal. EPC is strategically aligning with the special interest group Nursing Education Collaborative (NEC) for optimization of participatory membership as well as statewide initiatives. In addition has pulled in groups such as the Arizona Simulation Network, Az National League for Nursing and the Association of Nursing Professional Development. The next meeting is October 20, 2017. The Nurse of the Future Core Competencies has been revised to meet our professional footprint in Arizona; also has created workgroups to look at preceptorships, research, publication, simulation, faculty development, evaluation, etc. Desperately trying to keep everyone engaged and excited as this is a huge initiative and all done on voluntary time.

Harrell spoke about AZ Nurse- newsletter from AZNA.

**10) Call to the Public**

Need a new mentorship for Deans and Directors meeting

**11) Future Meeting Dates/Topics**

October 13th, 2017

Time frames for submission – deviation and address “special meetings/exceptions” rational- Will review current policy for submission of items to Education Committee.

**12) Adjournment**

**Meeting adjourned at: 2:41**