

**Doug Ducey**  
Governor



**Joey Ridenour**  
Executive Director

## *Arizona State Board of Nursing*

### Education Advisory Committee Minutes

August 5, 2016

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7<sup>th</sup> Street, Suite 200

Phoenix AZ 85018

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order	None	Committee Chair Harrell declared a quorum was present and called the meeting to order at 9:31am	<b>No Action</b>	No Follow-Up
2.	Introduction/ Welcome	None	Harrell welcomed members and guests.	<b>No Action</b>	No Follow-Up
3.	Approve minutes	Meeting minutes from the June 3, 2016 meeting	None	<b>Motion:</b> Approve 6/3/16 EC Meeting Minutes <b>Moved:</b> McGinty <b>Seconded:</b> DeFalco <b>Call to Vote:</b> Unanimous <b>Motion Carried</b>	Post to Web

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
4.a. Application for Proposal Approval	None (Discussion/ Recommendation)	None	None	<b>No Action</b>	No Follow-Up
5.a. Application for Provisional/ Full Approval/ Renewal	None (Discussion/ Recommendation)	None	None	<b>No Action</b>	No Follow-Up
6.a. Application for Program Change	Yavapai College RN Program (Discussion/ Recommendation)	Yavapai College- NAU CEP Application (7/6/16)	<p>Wederski, NAU Concurrent Enrollment Program Coordinator, recused and presented on behalf of NAU</p> <p>Mary Brown, Director, presented on behalf of Yavapai College</p> <p>Discussion about concurrent enrollment programs and notification to the Board office.</p> <p>Motion to table by Schultz</p> <p>Second by DeFalco</p> <p>Motion to table withdrawn by Schultz</p> <p>Clarification was provided regarding Nursing 307L taken in the valley or defer the course. (Will notify students of the possibility of travel)</p>	<p><b>Motion:</b> To approve the application for a concurrent enrollment program at Yavapai College.</p> <p><b>Moved: McCormies</b></p> <p><b>Seconded: DeFalco</b></p> <p><b>Call to Vote:</b></p> <p>DeFalco- Yes</p> <p>Baumhover- Yes</p> <p>McGinty- Yes</p> <p>Hager- Yes</p> <p>Cato- Yes</p> <p>Schultz- Yes</p> <p>Gaw- Yes</p> <p>McCormies- Yes</p> <p>Harrell- Yes</p> <p>Wederski- Yes</p> <p>Bradshaw- Yes</p> <p>Killeen- Yes</p> <p>Nelson- Yes</p> <p>Berry- Yes</p>	<p>Add to September Board Agenda</p> <p>Question as to whether Board approval was needed will be followed up by Staff.</p>

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				Holt- Yes  <b>Motion Carried</b>	
6.b. Application for Program Change	Arizona College Application for Program Change	Arizona College Application for Program Change	Tracy Schriener, director at Arizona College. Requesting a change in the length of time in the program related to the delivery of general education courses.  No difference in cost. Number of credits not changed	<b>Motion:</b> Recommend approval of the application for change in program length at Arizona College  <b>Moved: Harrell</b> <b>Seconded: Berry</b> <b>Call to Vote:</b> DeFalco- Yes Baumhover- Yes McGinty- No Hager- Yes Cato- Yes Schultz- Yes Gaw- Yes McCormies- Yes Harrell- Yes Wederski- Yes Bradshaw- Yes Killeen- Abstain Nelson- Yes Berry- Yes Holt- Yes <b>Motion Carries</b>	Add to September Board Agenda
7.a. Applications for Refresher Course Approval/ Renewal	South Dakota State University LPN Program (Discussion/ Recommendation)	SDSU Updated Application (7/13/16)	Linda Lemme Program Assistant, Dr. Gloria Craig Professor and Nurse Educator, for continuing nursing programs presented telephonically for SDSU.	<b>Motion:</b> Recommend renewal approval of the PN Refresher Program at South Dakota State University for a period of 5 years.  <b>Moved: McGinty</b> <b>Seconded: Schultz</b>	Add to September Board Agenda

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		SDSU Updated Course Structure (7/16/16) SDSU Updated Evaluation Procedure (7/16/16) SDSU Updated Program Overview (7/16/16) SDSU Updated Medication Calculation (7/16/16) SDSU Updated Module 1 (7/16/16) SDSU Updated CNE 100 (7/16/16) SDSU Application (4/27/16) SDSU Board Checklist (4/27/16)	Lemme and Craig updated the committee and highlighted changes to the original application to include dosage calculation Offers certification of completion.	<b>Call to Vote:</b> DeFalco- Yes Baumhover- Yes McGinty- Yes Hager- Yes Cato- Yes Schultz- Yes Gaw- Yes McCormies- Yes Harrell- Yes Wederski- Yes Bradshaw- Yes Killeen- Yes Nelson- Yes Berry- Yes Holt- Yes <b>Motion Carries</b>	
8.a. One-Year Reports	None	None	None	<b>No Action</b>	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
9.a. Updates	Draft of July 22 <sup>nd</sup> , 2016 Board Meeting- Education Minutes  (Information Only)	Draft of Education section of Board minutes	Information only	<b>No Action</b>	No Follow-Up
<i>Break from 10:40am-10:50am</i>					
10.a. Information/ Policy	Notice Of Proposed Rulemaking- Expedited And Clean Up  (Discussion/ Recommendation)	Notice Of Proposed Rulemaking- Expedited And Clean Up	Randolph highlighted proposed rule making changes. Committee members agreed with proposed action on elimination of specific contractual requirements for clinical contracts.  Discussion of definition of family with committee.  No amendments to rulemaking were made.	<b>No Action</b>	Seek approval to continue rulemaking.
10.b.	Committee Goals 2016-18 Updated (Discussion/ Recommendation)	Revised Committee Goals 2016-18	Randolph highlighted changes made to Education Committee Goals.	<b>Motion:</b> To approve the changes made to the 2016-2018 Education Committee Goals.  <b>Moved: Berry</b> <b>Seconded: McCormies</b> <b>Motion Carries</b>	Take to Board for approval in September
10.c.	2014-2016 EC Evaluation Results	2014-2016 EC Evaluation Results	Doolen presented to the committee the Evaluation Results from the 2014-2016 committee members.  Committee members gave their impressions of the	<b>No Action</b>	Review survey with Committee before sending in 2018.

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			<p>evaluations and areas to improve.</p> <p>Baumhover- Survey Length; Type of questions could be improved.</p> <p>Length based on Committee goals.</p>		
10.d.	Draft AO Faculty Supervision	Draft AO Faculty Supervision (7/15/16)	<p>Harrell presented the Draft of the new advisory opinion: Faculty Supervision</p> <p>Citation corrections were suggested by Baumhover. Baumhover also suggested to add “Develop and distribute clinical course documents as applicable.” “written student learning objectives”</p> <p>Consensus was that “written” was not needed</p> <p>Strike H</p> <p>Change “I” to discuss performance each clinical day.</p> <p>Committee members debated pros and cons of requiring faculty to document student performance each clinical day.</p>	<p><b>Motion:</b> Retain the word “daily” in item II.J of the Advisory Opinion, Role of the Clinical Instructor.</p> <p><b>Moved: Harrell</b>  <b>Seconded: McCormies</b>  DeFalco- Yes  Baumhover- No  McGinty- Yes  Hager- Yes  Cato- Yes  Schultz- No  Gaw- Yes  McCormies- Yes  Harrell- Yes  Wederski- Yes  Bradshaw- Yes  Killeen- Yes  Nelson- Yes  Berry- Yes  Holt- Yes</p> <p><b>Motion Carries</b></p>	

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				<p><b>Motion:</b> Recommend the document to include changes as read aloud.</p> <p><b>Moved: Harrell</b>  <b>Seconded: McCormies</b>  DeFalco- Yes  Baumhover- No  McGinty- Yes  Hager- Yes  Cato- Yes  Schultz- No  Gaw- Yes  McCormies- Yes  Harrell- Yes  Wederski- Yes  Bradshaw- Yes  Killeen- Yes  Nelson- Yes  Berry- Yes  Holt- Yes</p> <p><b>Motion Carries</b></p>	
10.e.	BMC Teach Out	Letter from Brown Mackie College	Information Only	<b>No Action</b>	No Follow-Up
10.f.	Summary Annual Reports From Arizona Nursing Education Programs 2015	Summary Annual Reports From Arizona Nursing Education Programs 2015	Randolph presented the summary of Annual Reports from Arizona Nursing Programs	<b>No Action</b>	Full report will be posted on the Board website
11.a. Standing	Arizona Action Coalition Update	Verbal Update	Randolph provided an update on the activities of	<b>No Action</b>	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
Agenda Items	(Information Only)		the Arizona Action Coalition.		
11.b. Standing Agenda Items	PN NCLEX 2016 2nd Quarter Reports (Information Only)	PN NCLEX 2016 2nd Quarter Reports	Information only	<b>No Action</b>	No Follow-Up
11.c. Standing Agenda Items	RN NCLEX 2016 2nd Quarter Reports (Information Only)	RN NCLEX 2016 2nd Quarter Reports	Information only	<b>No Action</b>	No Follow-Up
12.	Debriefing on today's meeting	None	Members gave their impressions of the meeting.	<b>No Action</b>	No Follow-Up
13.	Call to the Public / Dialogue with Nursing Directors	None	No member of the public addressed the committee	<b>No Action</b>	No Follow-Up
14.	Future meeting topics/ dates	None	Meeting Dates: Oct 28; Dec 9; Feb 17; Apr. 7; Jun 9; Topics: CEP Clarification; Definition of Family;	<b>No Action</b>	Board Staff to add Meeting dates to Boardroom calendar and to the website
15.	Adjournment	None	The meeting adjourned at: 12:18PM	<b>Moved: Gaw</b>	No Follow-Up



**August 5, 2016 Education Advisory Committee Attendance**

<b>Members Present</b>	<b>Members Absent</b>	<b>Board Staff</b>	<b>Guests</b>
<p>Nancy Baumhover, PhD, RN, CCRN-K, CNE</p> <p>Tina Berry, PhD, MBA, HCM, RN</p> <p>Vicki Bradshaw, Ed.D, MSN, RN</p> <p>Dawna Cato, RN, PhD.</p> <p>Nick DeFalco, RN, MSN</p> <p>Joseph Gaw, EdD, MSN, RN</p> <p>Gloria Hager, RN, MS, CNS</p> <p>Shawn Harrell, RN, MSN</p> <p>Olivia J. Holt, MSN-Ed, RN</p> <p>Mary Killeen, PhD., RN</p> <p>Carolyn McCormies, RN, MSN, FNP-BC</p> <p>Debra McGinty, RN, PhD.</p> <p>Tammy Nelson, MSN, BSN, RN</p> <p>Margi Schultz, PhD, RN, CNE, PLNC</p> <p>Lonnie Wederski, RN, MSN</p>		<p>Ronda Doolen, Education Program Administrator (Telephonic)</p> <p>Cindy George, Education Nurse Practice Consultant</p> <p>Lyn Ledbetter, Education Program Assistant</p> <p>Pamela Randolph, Associate Director, Education and Evidence-Based Regulation</p>	<p>On file at AZBN; available upon request.</p>