

Arizona State Board of Nursing

Doug Ducey
Governor

Joey Ridenour
Executive Director



Education Committee Meeting Minutes

The Education Committee of the Arizona State Board of Nursing convened at 9:30am, Thursday, August 9th, 2018, at the Arizona State Board of Nursing office located at 1740 W. Adams Street, Phoenix, AZ 85007, with Shawn Harrell, RN, MS, Chair, presiding.

COMMITTEE MEMBERS PRESENT:

M. Shawn Harrell, RN, MS, Chair/ Board Member
Nancy Baumhover, PhD, RN, CCRN-K, CNE, Member
Rochelle Byrne, MSN, BSN, RN, Member
Roni Collazo, RN, PhD, Member
Nick DeFalco, RN, MSN, Member
Kathleen Fries, PhD, MSN, BSN, CNE, Member
Joseph Gaw, EdD, MSN, RN, Member
Jan Kramer, DNP, RN, Member
Carolyn McCormies, RN, MSN, FNP-BC, Member
Debra McGinty, RN, PhD, Member
Tammy Nelson, BSN, RN, Member
Dan Nussbaum, RN, BSN, MBA, Member
Jennifer Overturf, DNP, RN, CNE, Member
Margi Schultz, PhD, RN, CNE, PLNC, Member
Trina Staton, MSN, RN, Member
Pamela Stetina, PhD, RN, CNE, Member
Collette Williams, PhD, MSN, BSN, RN, NE-BC, Member

COMMITTEE MEMBERS ABSENT:

Tracy Schriener, DNP, MSN, MBA, RN- Member

BOARD STAFF PRESENT:

Kathy Malloch, PhD, MBA, RN, FAAN, Assoc. Director/Education & Evidenced Based Regulation
Amy Steinbinder PhD, RN, NE-BC, Education Program Administrator
Cindy George, RN, BSN, Education Program Consultant
Dave Hrabe, PhD, RN, NC-BC
Lyn Ledbetter, Administrative Assistant II

GUESTS PRESENT:

On File in Board Office

1. Call to Order

The meeting was called to order at 9:30am, Thursday, August 9th, 2018.

The following Committee members were present: Harrell, Baumhover, Byrne, Collazo, DeFalco, Fries, Gaw, Kramer, McCormies, McGinty, Nelson, Nussbaum, Overturf, Schultz, Staton, Stetina, Williams

Harrell presided.

2. Introduction/Welcome

Harrell welcomed members of the audience, initiated introduction, and stated the goal of the Education Committee.

3. New Member Orientation

Review: Malloch and various members discussed topics related to being a part of the Education Committee, what to expect, functions of the Board.

3.a Mentors

Review:

Follow-up: Returning members partnered with new members to serve as mentors for the next 12 months. A copy of the partnerships is attached to the minutes.
Add a standing agenda item – preceptor mentor reports

3.b. Goals 2016-2018

Review: Malloch advised members to review goals that are listed on our website and prepare to discuss at our October meeting.

3.c. AZBN Website

Review: Ledbetter reviewed the Education page of the website with the committee members

Follow-up: Ledbetter will post recent test plans in the NCLEX section. After review of the NCSBN website, the most recent test plan available for RN-NCLEX is 2016.

4. Approval of Minutes- June 5th, 2018

Review:

Motion: 1st McCormies, 2nd Baumhover committee members voted to approve the minutes of June 5th, 2018 as presented.

Follow-up: Place on the website-.

5. Pima Medical Institute - Mesa ADN Program Renewal

Review: Board members reviewed the Pima Medical Institute - Mesa ADN Program Renewal application. Jeanette Jones and Roxanne Parker were present and addressed committee members.

Motion: 1st McGinty 2nd McCormies voted to recommend full approval of the Pima Medical Institute - Mesa Campus ADN program for 5 years.

Follow-up: Added to the September Board agenda.

Break 10:51am -11:01am

10. 11am Deans and Directors Conference Call 11:01am-11:44am

Attendance:

AMTI, Arizona Western College, Carrington College- Mesa, Cochise College, Glendale CC, Mohave Community College, PMI-Mesa and Tucson, Chamberlain University, University of Phoenix, Scottsdale CC, Gateway CC, Estrella Mountain CC, Grand Canyon University, Arizona State University, Eastern Arizona College, Pima CC, Northern Arizona University, Yavapai College

10.a. Website Update: Student Information Tab- Form Sub-Committee

Review: Malloch requested volunteers to help review items on the Student Information Tab to help make it contains information to students and is user friendly.

Follow-up: *Sub-Committee formed McCormies, Stetina, Fuller; Board staff: Lyn Ledbetter*

10.b. Next Generation NCLEX

Review: This was an information only item

10.c. NCLEX Practice Exam

Review: Committee members / teleconference participants discussed the information sent out by NCSBN regarding the NCLEX Practice Exam and potential opportunities to use this information to support student preparation for the actual NCLEX exam.

10.d. Clinical Summit

Review: Collazo presented information about the Clinical Summit that is presented on Friday, October 19th at Gateway Community College. It's a free event and is open to participants statewide event. Registration will open on August 24th. Vendors and exhibits will be available. Interested people can email Collazo and Mayer to be added to the interest list to receive an invite.

10.e. Innovations/ Concerns/ Problems

Pima Community College: Pima Community College is working with the University of Arizona to evaluate the potential of a Pharm D/NP program concurrently. This will allow pharmacy students to achieve the nurse practitioner credential thereby allowing rural areas to have both a prescriber and a dispensing system.

Jennifer Overturf: Discussed cancellation of clinical rotations and how to make use of the available time for other schools. This topic will be added to the Education-Practice summit agenda also.

Mohave Community College: advised that The Allied Health and Nursing Program Directors collaborated on identifying a common general education path for their students. There is a history of students starting down one path, changing their minds, and having to spend time and money to start over. Through the identification of this common path students will receive a foundation that prepares them for any of the Allied Health or Nursing Programs.

6. University of Southern Alabama- APRN Applications

Review: Committee members reviewed the APRN applications that were submitted by the University of Southern Alabama.

Tracey L. Taylor, Assistant Dean for Clinical Affairs and Claire Fitch

Clinical Compliance Coordinator appeared telephonically and presented information to the committee members.

Motion: **1st McCormies 2nd McGinty** voted to recommend for approval the Distance Learning Program Application for each of the nine NP population foci – Adult Gero-Primary NP, Adult Gero-Acute NP, Dual Role: Adult Gerontology ACNP and Family NP, Family NP, Neonatal NP, Peds Acute Care NP, Peds Primary Care NP and Psych Mental Health (Family) NP – reviewed on August 9, 2018 by the Education Committee pending receipt of: ● AZ RN/AP licensure for 4 clinical faculty and the Program Administrator
And

Recommend for approval the Distance Learning Program Application for the CNS program focus – Adult Gero - reviewed on August 9, 2018 by the Education Committee pending receipt of a CV and AZ licensure of a nursing faculty member to teach APRN courses with a clinical learning experience who has 2 years of APRN clinical experience.

Follow-up: Added to the September Board agenda – remove if items are not received.

Nelson left the meeting

Lunch Break 12:09- 12:47pm

7. Gateway Community College and Grand Canyon BSN CEP

Review: The CEP for Maricopa Community Colleges and Grand Canyon University was reviewed as an information only item.

Follow-up: Added to the September Board agenda.

8. Practical Nursing Job Analysis Subcommittee Update

Review: Malloch updated committee members on the status of the PN job analysis update.

Follow-up: Sub-committee formed Gaw, Jeri Lastine, McCormies, Schultz, Byrne. Board Staff: Malloch

9. Test Bank / Integrity Standards Sub-Committee Update

Review: Steinbinder updated the committee members on the progress of the sub-committee

Follow-up: Steinbinder believes that a draft advisory opinion will be ready at the next meeting.

11. 1pm Nursing Assistant Programs Conference Call- 1pm-1:40pm

Attendance: AMTI, CareGiver Training Institute, Coconino Community College, Combs High School, Deer Valley High School, Eastern Arizona College, Gila Community College, Glendale Community College, Haven Programs, Meadows of Northern AZ, Mohave Community College, Northland Pioneer College, Pima JTED, Pima Medical Institute, Regional Center for Border Health, Saguaro High School, Star Canyon, Valley Vocational, Yavapai College, Yuma District

11.a. NA, LNA, CMA Roles

Review: Participants discussed the roles of NAs, LNAs, and CMAs.

11.b. Curriculum Framework

Review: George will be in touch regarding getting a group together to work on the curriculum

11.c. Clinical Documentation Forms- Teresa Vernon- Cochise College

Review: George requested feedback on the forms that were sent out this week. Please send all feedback to Cindy George.

- 11.d. D&S Videos**
Review: Videos to come soon. Final touch-ups being applied.
- 11.e. D&S Workshops**
Review: George advised participants to let her or Teresa Whitney (D&S) know if you would like a workshop in your area.
- 11.f. Injury in the Workplace: Form Feedback**
Review: George advised participants to send feedback to Francis regarding this form.
- 11.g. Student Clinical Contracts Update**
Review: Please submit clinical contracts to George so that Keith Sterrenberg can review.
- 11.h. Site Visit Preparation**
Review: In preparation for site visits, please be prepared to have the previous 2 years of files available – can be paper or electronic. George requests that the programs have all items ready and available on the day of the visit.
- 11.i. CNA Data**
Review: George and Hrabe advised that we will be gathering data on Arizona Nursing Assistant (NA) programs in anticipation of an in depth look at Arizona NA programs. Please submit information you would like to see/know about the NA Programs. Participants stated the following things will be helpful – student demographics, career pathways, reading levels
- 11.j. Innovations/ Concerns/ Problems**
Review: Long term care (LTC) requirement for staff. George advised this is a Title 42 federal regulation not a State of Arizona regulation. Discussion regarding competency level vs job role. George advised this would need to go to the national level for a change. Suggestions were made to add these questions to annual report for NA programs: Salary issues? How long do programs have an open position due to the LTC requirement? How many RNs are working in LTC? Gather information from other states.
 -George advised that the next telephonic meeting will be spent as a webinar for ORBS.

Byrne and Gaw recused

- 12. Pima Community College - LPN Program Application for Program Change**
Review: Rochelle Byrne, Director and Joseph Gaw, Academic Dean at Pima Community College presented information to the Board regarding the program change application for the LPN program.
Motion: **1st Schultz 2nd Overturf** voted to recommend approval of the application for program change for the LPN Program at Pima Community College which includes an increase in the total number of hours of the program from 1350 hours to 1380 hours; the addition of 30 hours to HO-819 Healthcare Fundamentals resulting in a total of 90 hours; and implementation of a practical nursing preceptorship as the capstone to the program (PN-890).
Follow-up: Added to the September Board agenda

Gaw and Byrne returned to the meeting

- 13. Complaints Submission Form- Template for Students**
Review: Committee members reviewed a proposed complaint form for students to fill out.
Follow-up: Question #3 is part of #2 Added: into parenthesis. Added: Attach school grievance policy. Added to the September Board agenda
- 14. Aspen University/Honor Health Partnership**
Review: Committee members reviewed this item as information only.
Follow-up: Added to the September Board agenda
- 15. Standing Agenda Items**
15.a. CNA/LNA Updates
Review: Addressed in item 11.
- 15.b. Questions/New Ideas/Innovations**
Review: -Harrell would like to know the conversion of CNA to LNA. Board staff will obtain this information and provide in the next update.
 -Discussion was had about CEPs and competition for program entry.
- 16. Debriefing on Today's Meeting**
Review: Committee members discussed the processes of the meeting
- 17. Call to the Public**
Review: Vicki Castillo addressed the Education Committee members. Would like to see quarterly reporting regarding CNA programs. Advised the Committee Members she has opened her own business and had questions about the videos that D&S made.
- 18. Future Meeting Dates/Topics**
- 2018 Meeting Dates Reminder: 10/11/18; 12/4/18
 - 2019 Meeting Dates Reminder: 2/1/19; 4/5/19; 6/7/19; 8/2/19; 10/4/19; 12/6/19
- 19. Adjournment**

Meeting adjourned 2:24pm