

Doug Ducey
Governor



Joey Ridenour
Executive Director

Arizona State Board of Nursing

Education Advisory Committee Minutes

December 9, 2016

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7th Street, Suite 200

Phoenix AZ 85018

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order	None	Committee Chair Harrell declared a quorum was present and called the meeting to order at 9:32am	No Action	No Follow-Up
2.	Introduction/ Welcome	None	Harrell welcomed members and guests.	No Action	No Follow-Up
3.	Approve minutes	Meeting minutes from the October 28, 2016 meeting	None	Motion: Approve 10/28/16 EC Meeting Minutes Moved: McCormies Seconded: Berry Call to Vote: Unanimous Motion Carried	Post to Web

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4.a. Application for Proposal Approval	None	None	None	No Action	No Follow-Up
5.a. Application for Provisional/ Full Approval/ Renewal	None	None	None	No Action	No Follow-Up
6.a. Application for Program Change	None	None	None	No Action	No Follow-Up
7.a. Applications for Refresher Course Approval/ Renewal	None	None	None	No Action	No Follow-Up
8.a. One-Year Reports	None	None	None	No Action	No Follow-Up
9.a. New Business	Strategic Planning and Goal Review	Agenda- page 2	The CORE (Committee on Regulatory Excellence) Logic model was shared with the committee (Attached). Our goal is to use the logic model to review our content and support documents for the state. The Committee identified positive things about the education department and the work of the committee as well as things they would like to see reviewed or added to the work of the EC	A summary of next steps is included at the end of the document.	Items for follow-up will be placed on the February agenda.

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			<p><u>Positives included:</u></p> <ul style="list-style-type: none"> • The consultative role of the committee is highly valued by the community. The education committee serves as experts to new and returning schools for application and interpretation of the Nurse Practice Act “Education” statutes and rules • Sub-committees offer great learning experiences • Mentoring opportunities are significant as members of the committee not only assisted others in the state but also learned from each other during reviews. • Great engagement with colleagues • Annual report provides an in-depth review of all of the education programs in the state and is helpful for programs in preparing their reports and evaluating proposals • Site visits are consultative and helpful to program faculty and staff. <p>In regards to the website:</p> <ul style="list-style-type: none"> • Online verifications • Approved programs list • NCLEX Page <p><u>Opportunities for improvement:</u></p> <ul style="list-style-type: none"> • Use the CORE Logic model and information to align with the work of the education department and committee. • Annual report content and report form needs to be reviewed to see if all information is needed or if something needs to be added, should meet CORE outcomes 		

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			<ul style="list-style-type: none"> • Possibly set up review cycle for all Board documents - including Advisory Opinions (AO's) • Review, clarify and update AO's • Review statutes and rules related to the Education Department to assess evidence level, value of the rules as it relates to patient safety and student success, engage students in analysis of rules. • Review processes for site visits and applications for program approval <ul style="list-style-type: none"> • Need a section on website that promotes continuing education/ spotlights • Update Education Committee agenda to include CNA/ LNA Updates; New or Innovative Ideas? Questions? Consultation needed? (Open to all); Rules Update and strategic planning updates <p>Members also recommended sending the EC agenda to all deans and directors</p> <p>Members would like to know who the NCSBN Survey is distributed to and would like Board staff to update NCSBN with the current list of Deans/Directors before the report is sent out.</p>		
9.b. New Business	CCNE Call for Third-Party Comments	Letter from CCNE	Information only	No Action	Staff will reach out to CCNE for clarification on feedback needed.
10.a. Information/ Policy	None	None	None	No Action	No Follow-Up
11.a. Standing	None	None	None	No Action	No Follow-Up

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Agenda Items					
12.	Debriefing on today's meeting	None	Members gave their impressions of the meeting.	No Action	No Follow-Up
13.	Call to the Public / Dialogue with Nursing Directors	None	Public gave opinions on research projects for students and provided feedback on CCNE / Board Site Visits.	No Action	No Follow-Up
14.	Future meeting topics/ dates	None	Next Meeting: February 17 th , 2016	No Action	No Follow-Up
15.	Adjournment	None	The meeting adjourned at: 12:00pm	Moved: Killeen Second: Berry	No Follow-Up

December 9, 2016 Education Advisory Committee Attendance			
Members Present	Members Absent	Board Staff	Guests
Tina Berry, PhD, MBA, HCM, RN Vicki Bradshaw, Ed.D, MSN, RN Dawna Cato, RN, PhD. Nick DeFalco, RN, MSN (T) Joseph Gaw, EdD, MSN, RN Shawn Harrell, RN, MSN Olivia J. Holt, MSN-Ed, RN Mary Killeen, PhD., RN Carolyn McCormies, RN, MSN, FNP-BC Debra McGinty, RN, PhD. Tammy Nelson, MSN, BSN, RN Margi Schultz, PhD, RN, CNE, PLNC (T) Lonnie Wederski, PhD, MSN, MBA, RN	Nancy Baumhover, PhD, RN, CCRN-K, CNE Gloria Hager, RN, MS, CNS	Ronda Doolen, Education Program Administrator Cindy George, Education Nurse Practice Consultant Lyn Ledbetter, Education Program Assistant Kathy Malloch, Associate Director, Education and Evidence-Based Regulation Joey Ridenour, Executive Director	On file at AZBN; available upon request.

Summary strategic planning ideas and next steps:

1. Review and update Education section of AZBN website to increase access to documents and utility to users; share information with board staff regarding challenges in navigating current website.
2. Create a VOPP to assist schools in preparing for site visits
3. Review and revise annual report format and content
4. Review rules and statutes
5. Review advisory opinions
6. Review program application and approval content and formats
7. Review site visit content and processes

To dos:

8. Create work groups to address areas of identified work
9. Extend communication to all educators in the state i.e. work of the education committee
10. Share the CORE report after it has been reviewed by the board/ resurvey Arizona schools in light of low response rate
11. Create a content area for what nursing students should learn about the AZ Board of Nursing when attending a meeting etc. Create a PP for instructors to use with classes
12. Contact CCNE re: purpose of the call for comment on residency programs
13. Create a list of topics for regulatory research; prepare a gap analysis
14. Submit an annual report of the Education status to the board
15. Review and clarify the roles and expectations of the members of the education committee
16. Share a summary of the committee strategic initiatives with the Deans and Directors group
17. Update current 2016-2018 Education Committee goals to include new items