



Arizona State Board of Nursing

Education Advisory Committee Minutes

February 17th, 2017

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7th Street, Suite 200

Phoenix AZ 85018

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order	None	Committee Chair McCormies declared a quorum was present and called the meeting to order at 9:30am	No Action	No Follow-Up
2.	Introduction/ Welcome	None	McCormies welcomed members and guests.	No Action	No Follow-Up
3.	Approve minutes	Meeting minutes from the December 9 th , 2016 meeting	Committee members reviewed the minutes from the Education Committee meeting on 12/9/16. No changes were suggested.	Motion: Approve 12/9/16 EC Meeting Minutes Moved: Harrell Seconded: Baumhover Call to Vote: Unanimous Motion Carried	Post to Web

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
4.a. Application for Proposal Approval	None	None	None	No Action	No Follow-Up
5.a. Application for Provisional/ Full Approval/ Renewal	Pima Community College LPN Program (Discussion)	Application and Self-Study (submitted 9/16) AZBN Site Visit Report (11/28-11/29/16) Cohort Assessment Plan (1/16/17) Violation Resolution Plan (2/2/17)	Holt and Gaw recused themselves at 9:39am. Joseph Gaw, Dean of Nursing and Rochelle Byrne, Advanced Coordinator presented information and answered questions regarding the renewal application for the Pima Community College LPN Program.	Motion: Recommend 5 year approval for the Pima Community College Licensed Practical Nursing Program. Moved: Hager Seconded: Harrell Call to Vote: All in Favor Motion Carried	Add to March Board Meeting Agenda
5.b. Application for Provisional/ Full Approval/ Renewal	Arizona College RN Program (Discussion)	Application and SPE (10/16) Self-Study (10/16) Supporting Documentation (10/16) Catalog (10/16) Response to Site Visit Findings (1/17) AZBN Site Visit Report	Tracy Schriener, Dean of Nursing and Marie Hallinan, Chief Operating Officer- Nursing, presented and answered questions regarding the application for full approval at Arizona College. Clarification was provided regarding the HESI/ATI requirement.	Grant full approval for Arizona College BSN Program Moved: McCormies Seconded: Nelson Call to Vote: All in Favor Motion Carried	Add to March Board Meeting Agenda

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
		(10/24-11/26/16)			
6.a. Application for Program Change	None	None	None	No Action	No Follow-Up
7.a. Applications for Refresher Course Approval/ Renewal	None	None	None	No Action	No Follow-Up
8.a. One-Year Reports	None	None	None	No Action	No Follow-Up
9.a. Information Only	University of Phoenix Ownership Change / Admin Change (Info Only)	Correspondence from University of Phoenix (Dated 1/30/17)	McCormies advised this item is for information only	No Action	No Follow-Up
9.b. Information Only	Grand Canyon University Administrative Change (Info Only)	Correspondence from Grand Canyon University (Dated 1/30/17)	McCormies advised this item is for information only	No Action	No Follow-Up
9.c. Information Only	Northern Arizona University (Info Only)	Correspondence from Northern Arizona University (Dated 2/7/17)	McCormies advised this item is for information only	No Action	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
9.d. Information Only	2016 NCLEX Results (Info Only)	2016 NCLEX Reports	McCormies advised this item is for information only	No Action	No Follow-Up
10.a. Information/ Policy	NCLEX Remediation Resources	None	McCormies led discussion regarding the drop in Arizona's overall pass rate and ways to remediate students.	No Action	Post on Website
10.b. Information/ Policy	NCLEX Member Board Manual Update (Discussion)	Email Correspondence (Dated: 1/3/17)	Malloch presented information regarding the NCLEX Member Board Manual Update.	No Action	Post on Website
10.c. Information/ Policy	NCSBN Launches Transition to Practice Online e-learning Program (Discussion)	Correspondence from NCSBN (Dated: 2/1/17)	Committee reviewed correspondence regarding the Transition to Practice Online e-learning Program from NCSBN.	No Action	Post on Website
Break 10:50-11:08					
10.d. Information/ Policy	CORE Report Re-Survey (Discussion)	CORE Re-Survey Data	Malloch briefly discussed the results of the re-survey information.	No Action	No Follow-Up
10.e. Information/ Policy	International Nursing Licensure Policy - Draft (Discussion)	Draft - International Nursing Licensure Policy	Malloch presented a Draft International Nursing Licensure Policy. Committee members were requested to review and send all recommended changes to Malloch via email.	No Action	No Follow-Up
10.f. Information/ Policy	Review of Policy on Roberts Rules (Discussion)	Policy on Roberts Rules	Malloch reviewed Roberts Rules with the committee members.	No Action	No Follow-Up
10.g. Information/ Policy	Purpose of Advisory Opinions (Discussion)	Advisory Opinions Document	Malloch reviewed the purpose of advisory opinions and it was suggested that clarification is provided in the rules that cause confusion. Will	The AO subcommittee will review and recommend language changes.	Place on April EC Agenda

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		Advisory Opinion Template	also share with the Scope of Practice Committee once complete.		
10.h. Information/ Policy	Advisory Opinion: Distance Education (Draft) (Discussion)	Draft Advisory Opinion: Distance Education	Cato presented Draft Advisory Opinion: Distance Education. Changes were recommended on item four of the advisory opinion.	No Action	Place on April EC Agenda
10.i. Information/ Policy	Advisory Opinion: Preceptorship for Professional Nursing Students (Draft) (Discussion)	Draft Advisory Opinion: Preceptorship for Professional Nursing Students	LeAnne Prenovost, DNP student, presented the Draft Advisory Opinion: Preceptorship for Professional Nursing Students. Recommendations were given by committee members- will return to next EC Meeting	No Action	Place on April EC Agenda
Break for Lunch 12:24-1:02pm					
11.a. Strategic Planning Update / Committee Goals (Discussion)	Update Website Related to Education Programs and Services (Discussion)	None	Charge: Revise, update, and simplify education section of AZBN website. Sub-Committee: Ledbetter (Lead); Gaw; McCormies; Mayer Timeline: Complete by May 2017 Board Meeting	No Action	Place on April EC Agenda
11.b. Strategic Planning Update / Committee Goals	AZBN Rules/ Statutes Review- Nursing Program (Discussion)	None	Charge: Review – Remove Rules in Article 2 Sub-Committee: Doolen (Lead); Gaw; Kenney; Smith; Schultz; DeFalco; Stetina; Gonda; Bradshaw Timeline: Complete within 3 months Meeting scheduled: 2/24/17	No Action	Place on April EC Agenda
11.c. Strategic Planning Update / Committee Goals	AZBN Rules/ Statutes Review- NA Programs (Discussion)	None	Charge: Review – Remove Rules in Article 8 Sub-Committee: George (Lead); Timeline: Complete within 3-6 months	No Action	Place on April EC Agenda

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
11.d. Strategic Planning Update / Committee Goals	Review Advisory Opinions (Discussion)	None	Charge: Review – Revise Advisory Opinions Sub-Committee: Cato (Lead); McCormies, Baumhover, Holt, Nelson, Bradshaw, Will add 2 students to sub-committee Timeline: 2 per EC meeting	No Action	Place on April EC Agenda
11.e. Strategic Planning Update / Committee Goals	Identify Content for What Nurses Should Learn About the Board of Nursing (Discussion)	None	Charge: Get info to nurses about AZBN, disseminate information. Sub-Committee: McCormies (Lead); Cato, Holt, McGinty, Wederski, Baumhover Timeline: August 2017	No Action	Place on April EC Agenda
11.f. Strategic Planning Update / Committee Goals	Review and Revise Annual Report Format/ Content (Discussion)	None	Charge: Will identify what the report needs to be. Sub-Committee: McGinty (Lead); Fuller, Collazo, Berry, Ledbetter, Malloch Timeline: August 2017	No Action	Place on April EC Agenda
11.g. Strategic Planning Update / Committee Goals	Review Site Visit Content and Processes (Discussion)	None	Charge: Review site visit content and process Sub-Committee: (Lead); Schultz, Gosa, Schriener, Killeen, Doolen Timeline: Will provide timeline at next EC meeting	No Action	Place on April EC Agenda
11.h. Strategic Planning Update / Committee Goals	Review Program Application Content and Approval Process (Discussion)	None	Charge: Will review application content and approval process Sub-Committee: Harrell (Lead); Hager, George, Bradshaw, Killeen Timeline: Greater than 3 months will provide an update at the next EC meeting.	No Action	Place on April EC Agenda
11.i. Strategic Planning	Develop Regulatory Research Agenda	None	Charge: Focus will be on education programs Sub-Committee: Malloch (Lead); Ridenour, Cato, Holt, Miller	No Action	Place on April EC Agenda

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
Update / Committee Goals	for Nursing Regulation (Discussion)		Timeline: Will provide a timeline at the next EC meeting.		
12.a. Standing Agenda Items	Nursing Assistant Programs Regulatory Updates -Monthly Conference Calls (Discussion)	None	Malloch advised committee members that AZBN Education Department staff will hold monthly teleconference calls for all Arizona Nursing Assistant program faculty. Calls will be held the second Wednesday of each month at 3pm beginning in April.	No Action	Schedule call for 3pm on 2 nd Wednesday of each month beginning in April.
12.b. Standing Agenda Items	Nursing Programs Regulatory Updates -Monthly Conference Calls (Discussion)	None	Malloch advised committee members that AZBN Education Department staff will hold monthly teleconference calls for Arizona Nursing program directors and faculty. Calls will be held the second Wednesday of each month at 1pm beginning in April.	No Action	Schedule call for 1pm on 2 nd Wednesday of each month beginning in April.
12.c. Standing Agenda Items	CNA/LNA Updates (Discussion)	CNA Evaluation Results	George updated committee on the annual CNA/LNA Conference evaluation results and long term care facilities.	No Action	Place on April EC Agenda
12.d. Standing Agenda Items	Questions/New Ideas/Innovations (Discussion)	None	Committee agreed that a one page overview is sufficient for submitting New Ideas/Innovations for the Education Committee to review. Should be submitted to the Education Department per the submission policy.	No Action	Place on April EC Agenda
12.e. Standing Agenda Items	Committee Goals (Discussion)	Committee Goals	Malloch tabled this item to the April Meeting.	No Action	Place on April EC Agenda
13.	Debriefing on today's meeting	None	Members gave their impressions of the meeting. Schultz updated committee members on the Bridge Course at Gateway Community College including information regarding the cohorts.	No Action	No Follow-Up

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			Iowa will use the AZ model for the Bridge Course that they plan to implement.		
14.	Call to the Public / Dialogue with Nursing Directors	None	Public members stated they were not aware that EC meetings were open to the public.	Resume live stream at April EC	Board Staff to arrange live stream with IT
15.	Future meeting topics/ dates	None	Next Meeting: April 7 th , 2017 Suggested Topics: -RN/LPN Job Analysis (First six months)	No Action	Place on April EC Agenda
16.	Adjournment	None	The meeting adjourned at: 2:25pm	Moved: Gaw Second: Schultz	No Follow-Up

February 17th, 2017 Education Advisory Committee Attendance

Members Present	Members Absent	Board Staff	Guests
<p>Nancy Baumhover, PhD, RN, CCRN-K, CNE</p> <p>Tina Berry, PhD, MBA, HCM, RN (Telephonic)</p> <p>Vicki Bradshaw, Ed.D, MSN, RN</p> <p>Dawna Cato, RN, PhD</p> <p>Nick DeFalco, RN, MSN</p> <p>Joseph Gaw, EdD, MSN, RN</p> <p>Gloria Hager, RN, MS, CNS</p> <p>Shawn Harrell, RN, MSN (<i>Co-Chair</i>)</p> <p>Olivia J. Holt, MSN-Ed, RN</p> <p>Mary Killeen, PhD., RN</p> <p>Carolyn McCormies, RN, MSN, FNP-BC (<i>Chair</i>)</p> <p>Debra McGinty, RN, PhD</p> <p>Tammy Nelson, MSN, BSN, RN</p> <p>Margi Schultz, PhD, RN, CNE, PLNC</p> <p>Lonnie Wederski, PhD, MSN, MBA, RN</p>		<p>Ronda Doolen, Education Program Administrator</p> <p>Cindy George, Education Nurse Practice Consultant</p> <p>Lyn Ledbetter, Education Program Assistant</p> <p>Kathy Malloch, Associate Director, Education and Evidence-Based Regulation</p> <p>Joey Ridenour, Executive Director</p>	<p>On file at AZBN; available upon request.</p>