

# *Arizona State Board of Nursing*

Doug Ducey  
Governor

Joey Ridenour  
Executive Director



## **Education Committee Meeting Minutes**

The Education Committee of the Arizona State Board of Nursing convened at 1:00pm, Friday, January 12<sup>th</sup>, 2018, via teleconference, with Shawn Harrell, RN, MS, Chair, presiding.

### **COMMITTEE MEMBERS PRESENT:**

M. Shawn Harrell, RN, MS, Chair/ Board Member  
Nancy Baumhover, PhD, RN, CCRN-K, CNE, Member  
Tina Berry, PhD, MBA, HCM, RN, Member  
Nick DeFalco, RN, MSN, Member  
Joseph Gaw, EdD, MSN, RN, Member  
Gloria Hager, RN, MS, Member  
Olivia J. Holt, MSN-Ed, RN, Member  
Mary Killeen, PhD, RN, Member  
Carolyn McCormies, RN, MSN, FNP-BC, Member  
Debra McGinty, RN, PhD, Member  
Tammy Nelson, MSN, BSN, RN, Member  
Margi Schultz, PhD, RN, CNE, PLNC, Member  
Lonnie Wederski, PhD, MSN, MBA, RN, Member

### **COMMITTEE MEMBERS ABSENT:**

Dawna Cato, RN, PhD, Member  
Vicki Bradshaw, EdD, MSN, RN, Member

### **BOARD STAFF PRESENT:**

Kathy Malloch, PhD, MBA, RN, FAAN, Assoc. Director/Education & Evidenced Based Regulation  
Cindy George, RN, BSN, Education Consultant  
Amy Steinbinder PhD, RN, NE-BC, Education Program Administrator  
Lyn Ledbetter, Administrative Assistant II

### **GUESTS PRESENT:**

On File in Board Office

**1) Call to Order**

The meeting was called to order at 1:01pm, Friday, January 12<sup>th</sup>, 2018.

The following Committee members were present: Harrell, Baumhover, Berry, DeFalco, Gaw, Hager, Holt, Killeen, McCormies, McGinty, Nelson, Schultz, Wederski

Harrell presided.

**2) Introduction/Welcome**

Harrell welcomed members of the audience, initiated introduction, and stated the goal of the Education Committee.

**3) Approval of Minutes- November 3<sup>rd</sup>, 2017**

**Review:** The Education Committee will review the November meeting minutes at the February meeting.

**Follow-up:** Add to February 15<sup>th</sup>, 2018 Education Committee agenda.

**4) Applications for Proposal Approval**

a. NONE

**5) Applications for Provisional/Full Approval/Renewal**

a. **Pima Medical Institute- Tucson RN Program (Discussion/Decision)**

**Present:** Sharon Lacayo, Nursing Program Director (Pima Medical Institute- Tucson); Dale Berg, Campus Director (Pima Medical Institute- Tucson)

**Review:** The Education Committee reviewed the renewal application submitted by Pima Medical Institute- Tucson ADN Program.

**Motion:** To recommend renewal approval for the Pima Medical Institute- Tucson ADN Program for 5 years.

**Vote:** 1st Berry                      2nd McCormies

–All present agreed with the exception of Joseph Gaw who abstained

**Follow-up:** Place on January 2018 Board Agenda

**6) Applications for Program Change**

a. **Brookline College BSN Program Change Application (Discussion/ Decision)**

**Review:** The Education Committee reviewed the program change application from Brookline College.

**Motion:** To recommend approval of the program change application submitted by Brookline College BSN Program to change admission requirements.

**Vote:** 1st Harrell                      2nd McGinty

- All present agreed

**Follow-up:** Place on January 2018 Board Agenda

**7) Applications for Refresher Course Renewal of Approval**

a. NONE

**8) One-Year Reports**

a. NONE

**9) Updates**

**a. AZBN New Office Security (Information)**

Malloch advised committee members about security measures at the new office. Members must enter thru visitor doors and process through security and sign in at the security desk.

**10) Information/Policy**

**a. 2017 4th Quarter NCLEX Reports (Information Only)**

Information regarding 4<sup>th</sup> Quarter NCLEX Reports was provided to the Committee Members.

**b. What is Progression? R4-19-209(A)6 (Discussion/ Decision)**

**Review:** Form subcommittee to review and clarify.

**Follow-up:** Place on February 2018 Education Committee Agenda

**SubCommittee Formed:** McCormies, Gaw, Hager, McGinty, Baumhover – Malloch Lead

**c. Rule regarding on time graduation rates (Discussion/ Decision)**

**Review:** Form subcommittee to review and clarify.

**Follow-up:** Place on February 2018 Education Committee Agenda

**SubCommittee Formed:** McCormies, Gaw, Hager, McGinty, Baumhover – Malloch Lead

**d. Policy on Site Visits (Discussion/ Decision)**

**Review:** The Education Committee reviewed the proposed policy on site visits which would shorten Board staff involvement in site visits to eliminate duplication with accreditors. Members discussed pros and cons and agreed it would be worth trying out.

**Motion:** Recommend approval to move forward with pilot policy on site visits.

**Vote:** 1<sup>st</sup> Harrell      2<sup>nd</sup> Berry

**- All present agreed**

**Follow-up:** Place on January 2018 Board Agenda

**e. Policy: Triage Criteria- Case Dispo (Information Only)**

**Review:** Malloch discussed the proposed policy on Triage Criteria- Case Dispo.

**Follow-up:** Ledbetter will send survey out regarding Triage Criteria- Case Dispo policy.

**11) Debriefing on Today's Meeting:**

- Appreciation of everyones participation in todays call.

**12) Call to the Public**

No members of the public were present

**13) Future Meeting Dates/Topics**

**REVISED** 2018 Meeting Dates: 2/15/18; 4/12/18; 6/5/18; 8/9/18; 10/11/18; 12/4/18 (all meetings will be at 9:30am)

**14) Adjournment**

**Vote:** 1<sup>st</sup> Harrell      2<sup>nd</sup> DeFalco

**Meeting adjourned at: 2:22pm**