

# *Arizona State Board of Nursing*

Doug Ducey  
Governor

Joey Ridenour  
Executive Director



## **Education Committee Meeting Minutes**

The Education Committee of the Arizona State Board of Nursing convened at 9:00am, Friday, November 3<sup>rd</sup>, 2017, in the Board of Nursing Board Room, 4747 N. 7<sup>th</sup> Street, Suite 200, Phoenix, Arizona, with Shawn Harrell, RN, MS, Chair, presiding.

### **COMMITTEE MEMBERS PRESENT:**

M. Shawn Harrell, RN, MS, Chair/ Board Member  
Nancy Baumhover, PhD, RN, CCRN-K, CNE, Member  
Tina Berry, PhD, MBA, HCM, RN, Member  
Vicki Bradshaw, EdD, MSN, RN, Member  
Dawna Cato, RN, PhD, Member  
Gloria Hager, RN, MS, Member  
Olivia J. Holt, MSN-Ed, RN, Member  
Carolyn McCormies, RN, MSN, FNP-BC, Member  
Debra McGinty, RN, PhD, Member  
Margi Schultz, PhD, RN, CNE, PLNC, Member  
Lonnie Wederski, PhD, MSN, MBA, RN, Member

### **COMMITTEE MEMBERS ABSENT:**

Nick DeFalco, RN, MSN, Member  
Joseph Gaw, EdD, MSN, RN, Member  
Tammy Nelson, MSN, BSN, RN, Member

### **BOARD STAFF PRESENT:**

Kathy Malloch, PhD, MBA, RN, FAAN, Assoc. Director/Education & Evidenced Based Regulation  
Joey Ridenour, RN, MN, FAAN, Executive Director  
Cindy George, RN, BSN, Education Consultant  
Amy Steinbinder PhD, RN, NE-BC, Education Program Administrator  
Lyn Ledbetter, Administrative Assistant II

### **GUESTS PRESENT:**

On File in Board Office

**1) Call to Order**

The meeting was called to order at 9:00am, Friday, November 3<sup>rd</sup>, 2017.

The following Committee members were present: Harrell, Baumhover, Berry, Bradshaw, Cato, Hager, Holt, McCormies, McGinty, Schultz, Wederski

Harrell presided.

**2) Introduction/Welcome**

Harrell welcomed members of the audience, initiated introduction, and stated the goal of the Education Committee.

**3) Approval of Minutes- August 4th, 2017**

**Review:** The Education Committee reviewed the August 2017 meeting minutes

**Follow-up:** Place on Board website

**4) Applications for Proposal Approval**

a. NONE

**5) Applications for Provisional/Full Approval/Renewal**

**a. Brigham Young University –Idaho BSN Program Provisional (Discussion/ Decision)**

**Present:** Brent Williams, Manager (Brigham Young University –Idaho); Rod Sanders, Department Chair (Brigham Young University –Idaho); Jason Atwood, Faculty & Accreditation Lead (Brigham Young University –Idaho)

**Review:** The Education Committee reviewed the provisional application from the Brigham Young University –Idaho BSN Program. Committee member referenced R-4-19-217(D)

**Motion:** To recommend provisional approval for the Brigham Young University –Idaho BSN Program for the specific placement of students.

**Vote:** 1<sup>st</sup> McGinty                      2<sup>nd</sup> McCormies                      –All present voted agreed

**Follow-up:** Place on November 2017 Board Agenda

Harrell, Cato recused

**b. Aspen University BSN Program- Provisional**

**Present:** The following were present and answered questions from committee members: Dr. Anne McNamara, Consultant (McNamara Solutions); Dr. Cheri St Arnauld, Chief Academic Officer (Aspen University); Dr. Kevin Thrasher, Provost (Aspen University); Dr. Nina Beaman, Dean of Nursing-Telephonic, (Aspen University)

**Review:** Program representatives shared information regarding the physical location of program. The Education Committee reviewed the provisional application submitted by Aspen University. Committee members requested Aspen University to return to the February education committee meeting with resubmission of complete curriculum for consultation.

**Motion:** Recommend approval of the provisional application for Aspen University BSN Program.



**Motion:** To recommend approval of the program change submitted by Pima Community College LPN Program.

**Vote:** 1st McCormies            2nd Harrell            - All present agreed

**Follow-up:** Place on November 2017 Board Agenda

**b. Pima Community College Refresher Program Change Application (Discussion/ Decision)**

**Review:** The Education Committee reviewed the program change application from

**Motion:** To recommend approval of the program change submitted by Pima Community College Refresher Program

**Vote:** 1st Baumhover            2nd Berry            - All present agreed

**Follow-up:** Place on November 2017 Board Agenda

Holt Returned

**7) Applications for Refresher Course Renewal of Approval**

**8) One-Year Reports**

**9) Updates**

**a. Pima Community College – University of Phoenix CEP (Information)**

**b. AZBN Office Relocation (Discussion)**

Ridenour updated committee members on the AZBN relocation to 1740 W. Adams St.

**c. Governor Regulatory Roll Back- Executive Order 2017-02 (Discussion)**

Ridenour updated committee members on the progress of the regulatory roll back.

**10) Information/Policy**

**a. Submission of Education Program Documents (Discussion)**

Malloch reviewed with committee members the changes made in this policy

**Motion:** Recommend approval of Submission of Education Program Documents to Education Committee with changes as shown.

**Vote:** 1st McCormies            2nd Cato            - All present agreed

**Follow-up:** Place on November 2017 Board Agenda

**b. Analysis of Military LPN/LVN - NCSBN (Information)**

*Lunch 11:55am-12:17pm*

**11) Strategic Planning Update / Committee Goals**

**a. Update Website Related to Education Programs and Services (Discussion)**

Ledbetter asked the education committee for feedback on the changes made to the website. Committee members did not have any further feedback. Will review in six months.

**b. AZBN Rules/ Statutes Review RN/LPN Programs (Discussion)**

Malloch and Ridenour updated committee members regarding proposed changes. A Notice of Rule change will be submitted to the November Board meeting. Then the notice will be put on the SOS website. Process will be on going for several months.

Board staff will send out document to committee members. Committee members will provide feedback to Board staff. *NOTE: Leave 19-203D as is.* George updated the committee on proposed changes to article 8. Still in beginning stages.

**c. Review Advisory Opinions**

**i. AO: Pre-Licensure and APRN Preceptorship (Discussion)**

This item has been tabled to a future meeting

**ii. AO: Distance Learning (Discussion)**

Cato and Steinbinder updated the committee members on the changes to the distance learning advisory opinion. Decision was made to separate APRN and BSN program advisory opinions.

**Motion:** To recommend approval of the Advisory Opinion: Distance Education in Advanced Practice Registered Nursing (APRN) Programs for a period of 12 months and return to Education Committee.

**Vote:** 1st McCormies      2nd Hager      - All present agreed

**Follow-up:** Place on November 2017 Board Agenda

**d. Identify Content for What Nurses Should Learn About the Board of Nursing (Discussion)**

Committee members reviewed the FAQs about AZBN. This item is complete.

**e. Review and Revise Annual Report Format/ Content (Discussion)**

McGinty updated the committee members on the progress of the revision of the annual report. New report form will be sent out to Deans and Directors for use in December to collect data for the 2017 year.

**f. Review Program Application Content, Approval Process, Site Visit Content and Processes (Discussion)**

Malloch advised committee members that the committee will analyze the last 5 site visits and make recommendations. Will bring recommendations to the next meeting.

**g. Develop Regulatory Research Agenda for Nursing Regulation (Discussion)**

Malloch advised this agenda item is complete and posted

**12) Standing Agenda Items**

**a. CNA/LNA Updates (Discussion)**

George updated the committee on the recent activities of CNA/LNA programs. Nursing Assistant conference moved to April to allow more programs from Northern AZ a chance to attend without being hindered by the winter weather. Cato provided an update on the Arizona Action Collation activities related to CNA programs.

**b. Questions/New Ideas/Innovations (Discussion)**

Baumhover suggested that we add faculty turn over / retention of employees in education programs added to annual report and trend this data year to year. Recommendations were given to Deb McGinty for inclusion in the annual report.

**c. Education Department Report (Information)**

**13) Debriefing on Today's Meeting:**

- Board staff to add executive summary and proposed motion for agenda items
- Education committee reading packet will be sent out via web link going forward

**14) Call to the Public**

No members of the public were present

**15) Future Meeting Dates/Topics**

**a. 2018 Meeting Dates (Please Bring Your Calendars):**

**2/2/18; 4/6/18; 6/1/18; 8/3/18; 10/5/18; 12/7/18 (Discussion)**

Dates are approved, Board staff will add to website.

**b. December 8th Meeting (Discussion)**

To meet telephonically at 9am if needed

**16) Adjournment**

**Meeting adjourned at: 1:50pm**